

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Jonathan A. Fritz present. Commissioner Wendell R. Kay was not present.

The Commissioners were presented with copies of the minutes of the meeting held December 15, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Smith to approve the minutes of the said meeting. Motion carried.

Agenda

Scheduled to meet with the Commissioners: Proposed Ordinance – Wayne County Hotel Excise Tax; Appointments – Conservation District Board; Interest rate quotes – 2017 Tax Anticipation Note; New hire/promotion; Payment of bills.

Correspondence and Communications

Received a copy of the “Notes from the Forest” newsletter from the Lacawac Sanctuary and Field Station.

Received Court Order No. 351 – Civil 2014, from the Court of Common Pleas of the 22nd Judicial District of Wayne County.

Received Court Order No. 604 – Civil 2016, ordering that names be drawn from the Jury Wheel and persons serve as jurors on January 9, 2017 in the Court of Common Pleas.

Received a Dam Safety Inspection Notice for the Farrett, Suydam, Feldman Dam in Berlin and Oregon Townships, Wayne County.

Received notification of a permit correction for Small Noncoal Mining Permit No. 64020804C for the Flynn Stone Operation in Preston Township.

Received an amended Notice of Proposed Private Sale from Non-Repository List for Property Number 19-0-0034-0153, Paupack Township, and Property Number 08-0-0361-0031, Dreher Township.

Received a letter from Mary VanPatten informing that she is retiring from her position as Wayne County Recycling Coordinator, effective February 10, 2017. A motion was made by Commissioner Fritz, seconded by Commissioner Smith to accept this letter with thanks and congratulations on her retirement. Motion carried.

Public Comment Period

There were no public comments.

New Business

The Chief Clerk and Genevieve Reese, representing the Pocono Mountain Visitors Bureau, spoke to the Commissioners about a proposed ordinance which will replace the current ordinance in place for the Hotel Excise Tax. The Excise Tax remains at 3% and the ordinance is in full compliance with new legislation passed in April 2016 by the Commonwealth. A motion was made by Commissioner Fritz, seconded by Commissioner Smith to advertise the County’s intent to adopt the Ordinance on December 29, 2016. Motion carried.

The Chief Clerk reported that all nominating agencies for the Conservation District Board have submitted their appointment letters. Tim Jaggars has been nominated as a Farmer Director on the Wayne Conservation District Board, for the term of January 1, 2017 to December 31, 2020. As well, Commissioner Brian Smith is interested in serving a one year term as a County Commissioner Director for the calendar year 2017. A motion was made by Commissioner Fritz, seconded in Commissioner Smith to submit the application to the State Committee Commission for approval. Motion carried.

December 22, 2016

Business Manager, John Haggarty, and Treasurer Brian Field, received three (3) interest rates quotes for the 2017 Tax Anticipation Note for an amount not to exceed \$2.0 million.

Dime Bank	1.01%	Wayne Bank	0.79%
Honesdale National Bank	1.02%		

A motion was made by Commissioner Smith, seconded by Commissioner Fritz to proceed with an agreement with Wayne Bank upon final review by the County Solicitor. Motion carried.

A motion was made by Commissioner Smith, seconded by Commissioner Fritz to approve the promotion of Justin Huffman, as a Sergeant at the Wayne County Correctional Facility, effective January 1, 2017. Motion carried.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith to approve Leo O'Neill, as part-time Custodial in the Maintenance Department, effective January 3, 2017. Motion carried.

Other Business

The Commissioners received a copy of the Treasurer's Report dated December 21, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith to approve the following bills for payment, as presented, which includes Checks No. 81995 through 82071. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
81995	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 12/23	\$ 616,603.21
81996	3M COGENT INC	CPW0088 DTD 12/1	\$ 69.00
81997	AREA AGENCY ON AGING	REIBURSMENT OF CLM# 52519	\$ 127.00
81998	AT & T	#0542146883001 DUE 1/10	\$ 50.09
81999	BECK PACKAGING CORPORATION	#10708 DTD 12/12	\$ 1,800.61
82000	MATTHEW BERGER, MD., PC	SERVICE 10/23	\$ 1,260.00
82001	BIMBO FOODS, INC	#6900806999999 DUE 12/10	\$ 189.00
82002	BIO-HAZ SOLUTIONS INC	#131156 DUE 12/10	\$ 35.00
82003	BOB BARKER CO INC	#WAYPA0 DUE 12/5	\$ 1,403.98
82004	JOHN BONHAM ROAD EQ & SUPPLIES, INC	#230084 DTD 12/6	\$ 416.50
82005	CARDMEMBER SERVICES	XXXXX3072 DUE 1/7	\$ 395.00
82006	CHILDREN'S SERVICE CENTER	GH NOV	\$ 524.16
82007	DR DAVID M CLARK	SHANE KNECHT 3/1	\$ 2,565.00
82008	CLASSIC PLASTICS	WC CORONER ACCT DUE 1/8	\$ 202.46
82009	CORNELL ABRAXAS GROUP, INC	GH & RES SERVICES NOV	\$ 27,088.15
82010	DEAN FOWLER SERVICE STATION	#054780 NOV SERVICE	\$ 40.00
82011	DE LAGE LANDEN FIN SERVICES	#343775 DUE 1/1	\$ 652.56
82012	DIAMOND DRUGS, INC	DTD 10/31	\$ 6,540.46
82013	DIAMOND MEDICAL SUPPLY	#11220 DTD 10/31	\$ 473.83
82014	EASTERN PROPANE	#WAYNC01 DELIVERED 12/12	\$ 515.57
82015	EDWARDS BUSINESS SYSTEMS	#LZ3211 DUE 1/15	\$ 96.54
82016	EIHAB HUMAN SERVICES	RESIDENTIAL SERVICES NOV	\$ 6,600.00
82017	ESSENTIAL MANAGEMENT SOLUTIONS,LLC	CONTRACT MONTH #7	\$ 1,350.00
82018	SOURCE SECURITY & COMMUNICATIONS INC	50 PERCENT OF PROPASAL	\$ 550.00
82019	GEORGE JUNIOR REBUBLIC	RESIDENTIAL	\$ 3,438.01
82020	GRAINGER INC	#838681526 DUE 1/5	\$ 216.00
82021	HIGHMARK BLUE SHIELD	#116512 THRU 12/16	\$ 56,163.75
82022	HONESDALE AGWAY	#700557 DTD 12/15	\$ 872.20
82023	HONESDALE AUTO & TRUCK SUPPLY CO	#200002078 DTD 12/14	\$ 3.29
82024	JOHN MULQUEEN	UNIT #6 JAN RENT	\$ 150.00
82025	HOWELL, HOWELL & KRAUSE	WC COURT ADM ACCT THRU 12/7	\$ 598.75
82026	INSTITUTIONAL EYE CARE	AZAIAH WILLIAMS 11/11	\$ 7.50
82027	INSIGHT	#10074847 DUE 1/5	\$ 625.77
82028	LORRAINE KALLAY	VA BURIAL EXP MICHAEL KALLAY	\$ 100.00
82029	KIDSPEACE CORPORATION	FC & RESIDENTIAL SERVICES NOV	\$ 29,192.57
82030	K MART	WC C & Y ACCT	\$ 230.97
82031	TIM KOHRS	VA BURIAL EXP MARTIN KOHRS	\$ 100.00
82032	LACKAWANNA MOBILE X RAY INC	STORMS & COMPTON	\$ 182.00
82033	MAGUIRE ELECTRONICS	#5P3000 DUE 12/9	\$ 22.00
82034	MARLIN LEASING	#1255904 DUE 1/5	\$ 27.33
82035	MEAGHER LAW, INC	WC DOMESTIC RELATIONS THRU 11/	\$ 1,703.00
82036	JUDITH T MUNDZ	WC C & Y ACCT	\$ 750.00
82037	SAMANTHA J MYERS	11/26, 12/4, 12/10, 12/17	\$ 120.00
82038	NENA	BRAD ELLSWORTH 2017 DUES	\$ 50.00
82039	NEW HORIZONS COMPUTER	#WAYNE COUNTY DUE 12/8	\$ 3,892.00
82040	NORTHWESTERN HUMAN SERVICES INC	FC NOV	\$ 878.70

December 22, 2016

82041	NORTHERN TIER RESEARCH INC	MENOTTI & RIKER WC CORONER ACC	\$	1,850.00
82042	NORTHERN TIER RESEARCH INC	WC DISTRICT ATTY ACCT	\$	4,225.00
82043	NPA CONSULTING LLC DBA K9BBDS	DOG SEARCH	\$	250.00
82044	PA TREATMENT & HEALING	DAY TREATMENT OCT & NOV	\$	9,427.50
82045	PENTELEDATA	#3004815 DUE 12/29	\$	2,200.00
82046	PIMCC	#C100-20 DEC BILLING	\$	922.00
82047	PIONEER CONSTRUCTION CO INC	WC 911 CENTER 11/20, 11/21	\$	600.00
82048	MARY PLEVYAK	DEC 12TH HEARING	\$	100.00
82049	PPL ELECTRIC UTILITIES	#0793617160 DUE 1/9	\$	5,199.44
82050	PPL ELECTRIC UTILITIES	#3140176006 DUE 1/6	\$	5,453.10
82051	PROFESSIONAL EMERG CARE, PC	TALOR THORPE 10/30	\$	933.77
82052	REDWOOD TOXICOLOGY LABORATORY	#114681 RICHARD ENGER 11/22	\$	58.50
82053	SARAH A REED CHILDREN'S CENTER	PERSONAL ALLOWANCE NOV	\$	157.50
82054	ROSELLA SCULL	VA BURIAL EXP RAYMOND SCULL	\$	100.00
82055	KEITH SHAFFER	TRAINING EXP 11/13-11/17	\$	137.51
82056	SIMPLEXGRINNELL	#81603 12/1/16-11/30/17	\$	302.42
82057	THE SOUTH CANAAN TELEPHONE CO	WC 911 ACT DUE 1/2	\$	312.00
82058	STARR UNIFORM CENTER	HUNTER	\$	46.99
82059	SUSANIN, WIDMAN & BRENNAN P.C.	SERVICE THRU 11/30	\$	1,491.00
82060	THOMSON REUTERS-WEST PUBLISHING CO	#1000456700 DUE 12/31	\$	2,254.86
82061	TULEYA REFRIGERATION INC	WC PRISON ACCT DOS 10/24	\$	160.00
82062	VERIZON	#7171946309 DUE 1/3	\$	4,872.82
82063	VERIZON	#5702518045 DUE 1/3	\$	143.34
82064	VERIZON WIRELESS	#922338009-00001 DUE 1/3	\$	437.58
82065	WAYNE MEMORIAL HOSPITAL	ANDREW BELLINO 10/29	\$	2,827.02
82066	WAYNE MEMORIAL COMMUNITY	COLE GAMBLE 11/4	\$	139.50
82067	WAYNE COUNTY LEGAL JOURNAL	INV DTD 12/8 OTHER NOTICES	\$	591.01
82068	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 12/20	\$	36.98
82069	THE WHITE MILLS VOLUNTEER FIRE DEPT.	RODNEY GOLSON 8/9	\$	389.58
82070	ZONES	#0071068074 DUE 12/31	\$	937.88
82071	WAYNE COUNTY EMPLOYEE	DEC DEDUCTIONS	\$	111,664.62
Total			\$	<u>927,093.88</u>

WEEKLY VOUCHER REPORT FROM 12/22/2016 TO 12/22/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
1312	WAYNE COUNTY COMMISSIONERS	FISCAL YEAR 2015-2016 REIMB	475,186.81
1313	NHS PENNSYLVANIA	FY 2015-2016 REIMB CRISIS - FAMILY BASED	39,471.84
			\$514,658.65

WEEKLY VOUCHER REPORT FROM 12/22/2016 TO 12/22/2016

VOUCH	VENDOR	DESCRIPTION	AMOUNT
608	WAYNE COUNTY COMMISSIONERS	12/09/2016 PAYROLL	\$59,777.26
609	GRETCHENS GROTTO	QUALITY COUNCIL LUNCHEON MEETING	\$327.00
610	RICHARD STARYNSKI	NOV MH HEARINGS - THOMAS F. & JUSTIN L.	\$450.00
611	JOHN DEPASQUALE	PARK ST KITCHEN TRAINING FOOD SUPPLIES	\$53.50
612	COMMUNITY SERVICES GROUP, INC.	NOV 2016 BH RESIDENTIAL SERVICES - LEE M.	\$870.00
613	INTERPRETEK	NOV 2016 INTERPRETER SERVICES - CHAD E.	\$195.00
614	WAYNE CO AREA AGENCY ON AGING	OCT 2016 BH TRANSPORTATION SERVICES	\$100.00
615	N.E. COUNSELING ASSOCIATES, INC	NOV 2016 BH FAMILY BASED SERVICES	\$1,524.56
616	N.E. COUNSELING ASSOCIATES, INC	NOV & DEC 2016 BH FAMILY RESPITE SERV	\$1,167.15
617	THE ADVOCACY ALLIANCE	NOV 2016 ID IM4Q SURVEYS	\$5,836.08
618	JENNIFER L. MALAK	DEC 2016 EI PT BASE SERVICES	\$127.04
619	KAREN E. RICKERT	DEC 2016 EI SNI BASE SERVICES	\$587.79
620	JBS, INC.	SEPT - DEC 2016 COPIER CONTRACT	\$253.47
621	SUSQUEHANNA SOFTWARE, INC.	QTR MAINT. FOR SC TRACKER EI & ID - JAN-DEC	\$1,050.00
622	HUMAN RESOURCES CENTER, INC.	OCT BH VOC REHAB SERV. (WORK ACTIVITIES)	\$2,800.98
623	HUMAN RESOURCES CENTER, INC.	OCT 2016 BH VOC REHAB SERV. (TRANSPORT)	\$1,067.04
624	HUMAN RESOURCES CENTER, INC.	OCT 2016 BH EMPLOYMENT SERVICES	\$769.79
625	HUMAN RESOURCES CENTER, INC.	OCT 2016 BH SOCIAL REHAB & SUPPORTED	\$2,211.14
626	HUMAN RESOURCES CENTER, INC.	OCT 2016 BH TRANSITIONAL LIVING SERVICES	\$21,483.89
627	INSIGHT PUBLIC SECTOR, INC.	LOGITECH M185 MOUSE - SAMANTHA K.	\$28.99
628	ZONES	STARTECH USB CABLE - MARGARET E.	\$10.08
629	CARE FOR PEOPLE PLUS, INC.	DEC 2016 ID HOME & COMM HAB BASE	\$1,020.80
630	NHS PENNSYLVANIA	NOV 2016 ID SPECIALIZED SUPPORTS BASE	\$137.52
631	COMMUNITY VOCATIONL SERVICES, INC.	NOV 2016 ID HOME & COMM HAB BASE	\$1,620.52
632	HUMAN RESOURCES CENTER, INC.	NOV 2016 ID COMM HAB BASE SERVICES	\$659.40
633	ACADIA SYSTEMS, INC.	REPAIRS TO TEMPLATE FILES	\$180.00
634	SUSAN LAMBERT	PETTY CASH REIMBURSEMENT	\$272.81
635	PPL	ELECTRIC UTILITIES CHARGES - FAIR AVE	\$44.44
636	THE ADVOCACY ALLIANCE	NOV 2016 BH REP PAYEE SERVICES	\$385.00
637	THE ADVOCACY ALLIANCE	NOV 2016 ID REP PAYEE SERVICES	\$175.00
638	CARDMEMBER SERVICE	ON CALL FAX MACHINE - WARRANTS	\$101.69
			\$105,287.94

HSA WEEKLY VOUCHER REPORT FROM 12/22/2016 TO 12/22/2016

VOUCH	VENDOR	AMOUNT	DESCRIPTION
1118	MA client S.A.	\$136.56	MA client travel - Nov 2016
1119	MA client L.B.	\$37.44	MA client travel - Nov 2016
1120	MA client R.B.	\$6.24	MA client travel - Nov 2016
1121	MA client C.C.	\$10.56	MA client travel - Nov 2016
1122	MA client M.G.	\$10.80	MA client travel - Nov 2016
1123	MA client A.K.	\$77.28	MA client travel - Nov 2016
1124	MA client J.L.	\$230.40	MA client travel - Nov 2016

December 22, 2016

1125	MA client M.M.	\$18.00	MA client travel - Nov 2016
1126	MA client G.M.	\$2.88	MA client travel - Nov & Dec 2016
1127	MA client K.M.	\$25.20	MA client travel - Nov 2016
1128	MA client K.R.	\$144.00	MA client travel - Nov 2016
1129	MA client C.S.	\$93.12	MA client travel - Oct & Nov 2016
1130	MA client K.S.	\$85.44	MA client travel - Oct & Nov 2016
1131	MA client L.S.	\$19.80	MA client travel - Nov 2016
1132	MA client R.W.	\$14.40	MA client travel - Nov 2016
1133	FFCSP client M.F.	\$334.64	FFCSP client supplies & services reimb - Nov
1134	FFCSP client T.H.	\$200.00	FFCSP client services reimb - Oct
1135	FFCSP client K.S.	\$500.00	FFCSP client services reimb - Nov 2016
1136	FCSP client E.C.	\$240.00	FCSP client services reimb - Nov 2016
1137	FCSP client L.G.	\$160.00	FCSP client services reimb - Nov 2016
1138	FCSP client S.P.	\$74.19	FCSP client supplies & services reimb - Nov
1139	FCSP client P.R.	\$274.50	FCSP client supplies & services reimb - Nov
1140	FCSP client D.S.	\$200.00	FCSP client supplies & services reimb - Nov
1141	ADAMS CATV	\$65.06	Mo cable TV & internet bill, Hamlin - Dec
1142	ADAM'S OUTDOOR ADVERTISING	\$1,800.00	Gambling prevention billboards
1143	ALLIED IN-HOME SVCS (PERS CARE)	\$19,616.36	Personal care & home support - Nov 2016
1144	AUTOMATED SECURITY ALERT INC	\$275.00	Pers units - Nov 2016, 11 consumers
1145	B & B DODGE	\$112.65	Repair ignition coil, van #31
1146	BLAIR SENIOR SERVICES INC	\$13.09	Debarment fees for the month of Nov
1147	KATHLEEN CHICOSKI - CUSTODIAN	\$489.64	Petty cash - Dec 2016
1148	DAVES SUPER DUPER	\$56.82	Snacks, Honesdale pantry, Thanksgiving packing
1149	FOXLEDGE INC.	\$95.00	Bottled water - Aging, Hamlin, Hawley & D&A - Nov
1150	GATEHOUSE MEDIA - CLASSIFIEDS	\$227.35	Publishing fees for classifieds acct - Oct 2016 C&Y
1151	GATEHOUSE MEDIA - DISPLAYS	\$929.00	Publishing fees for display ads acct - Nov 2016
1152	GATEHOUSE MEDIA NEPA - LEGALS	\$168.24	Publishing fees for legal ads acct - Nov 2016
1153	GUARDIAN HOME & COMMUNITY SVCS	\$4,329.43	Personal care & home support - Nov 2016
1154	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - Nov 2016
1155	HOME INSTEAD SENIOR CARE	\$4,207.68	Personal care & home support - Nov 2016
1156	INFORMATION AGE TECHNOLOGIES, INC	\$5,070.00	CoPilot System - 2017 annual subscription
1157	MANDER FIRE & SAFETY INC.	\$195.00	Service call & 2 new fire extinguishers - Hawley
1158	MARCHET TRANSIT, INC.	\$375.00	Driving refresher training classes 12/16
1159	JOHN MULQUEEN	\$300.00	Storage Units 4 & 5, mo #12 rent, Jan 2017
1160	N.E. LASER TONER & COPIER SVC	\$113.90	Toner - PNelson
1161	NORTHEAST MED-EQUIP	\$385.00	PERS units for consumers - Nov 2016
1162	STEVEN W. OSTRANDER	\$330.00	Inspections, waiver - initial & specs, ramp; driveway
1163	PENRAC	\$394.94	Car rental payments, Nov & Dec
1164	POCONO PEST	\$35.00	Monthly pest control - Honesdale, month 9, Nov
1165	POCONO SIGN COMPANY LLC	\$2,765.00	Balance due for Hamlin Senior Center outdoor sign
1166	PENNA POWER & LIGHT CO. (HNSDL)	\$2,481.00	Electric bill, Honesdale, 11/3/16 - 12/5/16
1167	PENNA POWER & LIGHT CO. (HWLY)	\$290.13	Electric bill, Hawley - 11/1 to 12/1/16
1168	PP&L (TRANS)	\$89.17	Electric bill, Trans 11/3/16 - 12/5/16
1169	PPTA	\$195.00	Reg fee for 2017 Winter meeting Jan 11-13
1170	STEPHENS PHARMACY	\$279.31	Monthly BHSI to pharmacy bills - Nov 2016
1171	TIMES TRIBUNE	\$78.00	Hamlin 26 wk subscription, 12/28/16-6/29/17
1172	WAL-MART COMMUNITY/RFCSSLCC	\$337.08	Monthly charge cd pymt - Nov 2016
1173	WAYNE BANK CARDMEMBER SERV.	\$504.04	Monthly charge card payment - Nov 2016
1174	WAYNE COUNTY MHMR	\$47,667.75	Community Care Behavioral Health - Nov & Dec
1175	DENNIS FORD	\$162.43	Staff travel - Dec 2016
1176	CLEAN-RITE	\$510.00	Dec 15 & 16 cleaning services -15 Clark St
		\$98,034.52	

Coroner Improvement

131	STEVEN P LOCKLIN	TAX EXEMPT	\$	(2.10)
131	STEVEN P LOCKLIN	WC CORONER ACCT	\$	37.10

Tourism & Promotion

617	GREATER HONESDALE PARTNERSHIP	BALANCE 2016 GRANT	\$	500.00
618	WEATHER METRICS, INC	WAYNE COUNTY DUE 1/1	\$	140.00

Marcellus Shale Act 13

118	CHARLES W GRIMM CONSTRUCTION, INC	RECREATION COMPLEX APPLICATION 2	\$	20,998.00
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A motion was made by Commissioner Smith, seconded by Commissioner Fritz to adjourn.
Motion carried.

Vicky J. Botjer, Chief Clerk